

PSC Standard Consent Minimum Civil Penalty Guidelines for Individuals and Firms practicing without a License In North Carolina.

Standard Corporate Consent

Firm applied for license but did not complete process:

- Minimum of \$2,500 per project Civil Penalty if offered/rendered services prior to obtaining license. Maximum total penalty of \$20,000.

Firm offered/rendered services after license had expired

- Minimum of \$2,500 Civil Penalty if offered/rendered services after license expired.
- Back renewal/late fees.

Standard Individual Consent

Individual submitted an application for licensure by reciprocity but has not completed the process:

- Minimum \$2,500 per project Civil Penalty if offered/rendered services prior to obtaining license. Maximum total penalty of \$20,000.

Individual offered services with an expired license:

- Minimum of \$2,500 Civil Penalty if offered/rendered services after the license expired.
- Back renewal/late fees

Costs associated with administration of the case will be recouped. In addition to the minimum actions listed above, the Board reserves the right to propose a Consent Order that includes additional relevant disciplinary actions such as community service, notification of clients or code officials of the non-licensed practice or other actions as allowable by law.

Individuals and firms that have failed to renew and continued to practice more than once will be required to appear before the Board for a formal interview.

It is important to know that the Board does not keep the Civil Penalties that it collects. Per the North Carolina Laws, all Civil Penalties collected by occupational licensing boards go the school system within the county of the infraction.

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